

Employment Opportunities

Located an hour east of Toronto, the thriving Southeastern Ontario community of Northumberland County has a rich history of agricultural production, world-class manufacturing, and economic viability. As the upper tier of municipal government, we weave together seven diverse yet complementary municipalities. Currently, we are looking to fill the following existing vacancy:

Deputy Chief, Quality Improvement and Professional Standards

- **Permanent, Full-time position**

Becoming a part of our team, you will fill an existing vacancy. You will provide leadership and guidance to the Supervisor of Quality Improvement and Education and be responsible for managing all Paramedic quality assurance and educational programs in a unionized environment. You will develop and instruct continuing education sessions, monitor and evaluate individual performance in technical and patient-care areas through Gap analysis of ACR data and identification of trends and patterns; respond to customer-service complaints and inquiries in an expeditious time frame, and coordinate Public Access Defibrillation programs throughout Northumberland County. You will ensure all documentation and quality assurance practices are followed as per legislation, monitor service levels for County residents and visitors, and make recommendations for strategic planning utilizing Ambulance Dispatch Reporting System data (ADRS) to monitor and evaluate the level of service to the community.

Your degree or diploma in a related field will complement your Provincial Advanced Care Paramedic certification. You have a minimum of five years of progressive management experience with extensive knowledge of federal, provincial, and municipal legislation including the *Ambulance Act*, *Personal Health Information Protection Act*, *Mental Health Act* and *Highway Traffic Act*. Your demonstrated knowledge of Continuous Quality Improvement is supported by your superior communication skills including: strong human resources management, conflict resolution and excellent interpersonal and public relations skills. You have an extensive background working in Microsoft Office Suite and experience writing reports, collecting data conducted thorough analysis. Experience working with SQL and Crystal Reports would be an asset. A valid Class F driver's licence with a clean abstract is required.

An acceptable driver's abstract must be submitted with your resume. Resumes submitted without an acceptable driver's abstract will not be reviewed.

The successful candidate will be required to submit a satisfactory vulnerable sector background check prior to the commencement of employment. We thank all applicants for their interest, however, only those selected for an interview will be notified.

Please note that accommodations are available, upon request, to support applicants with disabilities throughout the recruitment process. Please e-mail your request to accessibility@northumberlandcounty.ca or call 905-372-3329 ext. 2327. Alternative formats of this job posting are available upon request.

We invite you to submit a resume and cover letter **by 4:30 p.m. on Friday, December 2nd, 2016** to:

Human Resources
County of Northumberland
555 Courthouse Road
Cobourg, ON K9A 5J6
e-mail: hr@northumberlandcounty.ca
fax: 905-372-3046