



Deputy Chief Lanark County Paramedic Service

Lanark County Paramedic Service (operated by Almonte General Hospital) is the sole provider of paramedic services within the County of Lanark, providing 24-hour pre-hospital BLS and ALS emergency and non-emergency care and transportation to and between hospitals for individuals experiencing injury or illness.

Under direction of the Paramedic Services Chief, the Deputy Chief oversees the day to day operations of the Lanark County Paramedic Service with a separate responsibility for the Clinical Performance Management and Professional Standards division. The Deputy Chief is responsible for the development and implementation of all training, paramedicine research, staff development and quality assurance programs as identified by the Chief, Regional Base Hospital, Almonte General Hospital and the MOHLTC. The Deputy Chief will monitor and evaluate patient care programs and develop strategies for service improvements to ensure compliance with all internal and external legislation and policies.

Key Job Responsibilities

- Works cooperatively with the management team and the paramedic staff in promoting a positive work environment to ensure operational effectiveness is maintained at all times;
- Assists the Chief in managing the overall operation of the paramedic service, including specific responsibility for the performance management and professional standards division of the service;
- Works cooperatively with the commander and superintendent staff on the effective use of the Service's fleet and logistics program in order to optimize the life cycle of all fleet and equipment;
- Ensures that staff are providing patient care in accordance with the applicable service, MOH and professional standards;
- Provides supervision and support to all paramedics, management and administrative staff;
- Assists the Chief with reports and presentations on paramedicine quality, development initiatives and training needs, to both Almonte General Hospital and the Lanark County Council.
- Manages the investigation program, responding to complaints regarding patient care and reports findings to the Chief, base hospital, and MOHLTC as required;
- Prepares or revises quality and development plans to include mission, vision, and value statements, short and long-range goals, key performance indicators and strategies for the upcoming year;
- Implements and maintains various audit reports to ensure all paramedic service programs are reviewed for compliance to all legislative standards;
- Promotes quality community relations, and establishes and maintains cooperative working relationships with third party organizations such as allied agencies, dispatch centres and area hospitals;
- Demonstrates competency working within the meaning of the Ambulance Act, the Occupational Health & Safety Act, Patient-Care Standards, the Highway Traffic Act, and all other applicable legislation, policies and procedures pertaining to operating EMS services in Ontario.

Qualifications, Experience and Skills

- Comprehensive knowledge of paramedic services, normally acquired through the attainment of a community college diploma in paramedicine or a university degree in a related discipline, combined with 10 years paramedic experience;
- Current certification as an Advanced Emergency Medical Care Attendant (AEMCA), per qualifications set out in the Ambulance Act, and current certification as a primary or advanced care paramedic with certification under the Ontario Base Hospital Program (Defibrillation and Symptom Relief);
- Demonstrated experience in the collection and analysis of data; including report and presentation development, budget development, and excellent oral and written communication skills;
- Minimum of five years related experience in the management of paramedic services, or equivalent; with extensive experience with methodologies utilized in performance-based emergency response systems.
- Experience and/or formal education or training in adult education, with a particular emphasis on paramedic/medical training;
- Experience and/or formal education and training in patient safety practices/programs;
- Designation as a certified member under the OHSA with knowledge of all applicable health and safety regulations;
- Knowledge of paramedic service logistics; including purchasing, procurement, asset management, facility management, base hospital systems and policies and procedures;
- Advanced knowledge in Microsoft office suite programs and other computer programs;
- Demonstrated progressive success in the development and implementation of programs that advances the field of paramedicine;
- Working knowledge of iMEDIC programs at the supervisory level or above with Easy View, Qlikview, the cube, and MDocs;
- Strong working knowledge of the ambulance service system and its interface with other emergency and healthcare agencies;
- In depth knowledge of labour relations, including strong leadership and interpersonal skills to direct, motivate, and counsel staff in situations faced by paramedic service employees;
- Possess a valid CPR instructor license;
- Possess a valid "Class F" Ontario driver's license.

This position may include the requirement to rotate through a management on-call schedule.

Hours of work: 37.5 hours per week.

Annual Salary: \$100,074 - \$111,189

We thank all applicants for their interest; however only those selected for an interview will be notified.

Qualified candidates are invited to submit their resumes by June 19th, 2020 **at noon**, to:

Cyndy Woods, Integrated Human Resources Manager
Almonte General Hospital
careers@agh-fvm.com

If you require accommodation throughout any part of the recruitment process, please contact Human Resources to let us know how we may assist you.