



THE REGIONAL MUNICIPALITY OF DURHAM

Health Department

Manager, Logistics - RDPS **(Regular Full-Time)**

Job ID: 13774

Job Number: 174

Open: Nov 27, 2020 Close: Dec 11, 2020



The Region of Durham is committed to equity, diversity and inclusion within its community and organization, and strongly welcomes and encourages applications from Indigenous Peoples, people of colour, women, persons with disabilities, people from LGBTQ2S+ communities, and people from other diverse communities.

In accordance with the AODA Act, accommodation will be provided throughout the recruitment process to applicants with disabilities.

Location

This position is located at 4040 Anderson Street, Whitby, Ontario.

Manager, Logistics - RDPS

As a key member of the paramedic services team, the successful candidate will plan for, develop, lead, implement and evaluate the Fleet, Equipment and Supply needs of the RDPS Division. Reporting to the Deputy Chief/Assistant Director, RDPS, the incumbent will:

- Participate in the development and implementation of service plans and Fleet, Equipment and Supply requirements to ensure legislative service needs are met
- Determine and assign vehicles to appropriate stations based on vehicle reports, in order to ensure responsive standards, quality indicators and efficiency are maintained
- Liaise with the Works department and other maintenance providers, service operators and administrative bodies to ensure operations continuously meets the service demands
- Contribute to the maintenance of the Fleet operating status and maintenance system in order to ensure appropriate coverage throughout the Region
- Ensure equipment and supplies inventory is maintained
- Monitor budget expenditures to ensure spending is within allocation and advise supervisors on corrective actions required
- Work collaboratively with senior management and Finance on tenders and capital projects
- Provide support to Asset Management by maintaining and tracking capital budget inventory and cyclical replacement as outlined in the RDPS Forecast
- Perform accident investigations involving fleet, equipment and supplies
- Participate in the development and implementation of public outreach and marketing strategies to ensure appropriate representation of the Region's RDPS Division
- Work in accordance with and ensure all employees adhere to and support corporate occupational health & safety legislation

The successful applicant will possess:

- Post-secondary Diploma or Certificate in a Business program or equivalent
- Diploma in emergency care/paramedicine from a College of Applied Arts and Technology (Ontario) is an asset
- Several years of related experience with an emergency medical service
- In-depth knowledge of ambulance/emergency response vehicles and equipment
- Familiarity with the Ministry of Health and Long Term Care standards, policies, and guidelines related to Ambulance dispatch, Base hospitals, equipment, supplies and vehicles
- Current knowledge of The Ambulance Act, Highway Traffic Act, Occupational Health and Safety Act, Employment Standards Act, Labour Relations Act, Workplace Safety and Insurance Act
- Demonstrated problem solving and conflict resolution abilities
- Superior interpersonal, communication and multi-tasking skills within a fast-paced work environment
- Developed analytical and planning skills
- Valid Class `G` Ontario Drivers licence is required; Class `F` is an asset



Management & Exempt Salary Grade 5

- Salary: \$83,050 to \$103,812 per annum

Conditions of Employment

Prior to the start date, the successful candidate will be required to provide a satisfactory Criminal Record and Judicial Matters Check dated within two (2) months from date of hire. Proof of education, qualifications and any other job bona fide requirements will also be collected.

External Application Process

Come find a home where exciting and rewarding careers are balanced with your lifestyle. We thank all applicants; however, only those being considered will be contacted. Please apply online (www.durham.ca) no later than midnight (Eastern Standard Time) on the closing date indicated on the Job Posting.

The Region of Durham is an equal opportunity employer committed to an inclusive, barrier-free recruitment and selection process. If contacted for an employment opportunity and you require accommodation, or if this information is required in an accessible format, please contact us at: RecruitingHelp@durham.ca and a Recruiter will provide appropriate assistance pursuant to the Region's Accommodation and Accessibility policies. Please note that resumes should not be sent to RecruitingHelp@durham.ca.

Follow us on Twitter! www.twitter.com/regionofdurham
Like us on Facebook! www.facebook.com/regionofdurham