

The Corporation of the County of Huron's

Emergency Services Department

Requires a

Part-Time Duty Superintendent

Join our Emergency Services team in Huron County on Ontario's West Coast. Our emergency service is part of Huron County's progressive forward-thinking organization. If you are eager to work in a team-based organization that expects employees to exercise critical thinking, make reasonable decisions and implement them, then you are who we are looking for.

Reporting to the Deputy Chief, Operations – Paramedic Services and participating as a member of the Emergency Services management team. The Duty Superintendent will manage day-to-day Paramedic Services operations to ensure that structures, programs, systems and processes meet all requirements set out in legislation, policy, procedure and standards.

Job Specifications:

- Ontario Base Hospital certified Primary Care Paramedic in good standing and a minimum of four (4) years experience working in a management/supervisory capacity or equivalent experience;
- PCP Autonomous IV Certification (or ability to obtain);
- General knowledge of the operation and maintenance of the various types of equipment and vehicles used by the Paramedic Service and communication systems;
- Professional understanding of Paramedic Services, patient care standards and general knowledge of emergency communications and provincial health care;
- Professional knowledge of all policies and procedures, Collective Agreement, applicable acts and regulations regarding Emergency Health Services in Ontario;
- Strong communications skills for providing direction to staff, writing memo's/reports and responding to media relations within recommended guidelines;
- Ability to present training modules to paramedics;
- Proficient in multiple computer software applications including Microsoft Windows, Microsoft Office Suite and familiarity with scheduling software

This position has an approximate start date of May 1, 2022.

** A condition of employment is the submission of proof of COVID-19 vaccination **

Salary Range:

- Non-Union Grade 12 \$43.89 – \$49.15 (2021).

If you are interested, forward your letter of application and résumé, including an email address, in one PDF document by **4:30PM Wednesday, March 16, 2022 to** [humanresources\[at\]huroncounty\[dot\]ca](mailto:humanresources@huroncounty.ca)

Submission Guidelines:

To be considered for this position, please ensure that

- Email subject is “2022 - Duty Superintendent”
- The cover letter is a maximum of one page
- Cover letter and resume are saved together in one PDF file
- The PDF file name is your: First name Last name (e.g. Jane Smith)

Posted: February 17, 2022