



THE CORPORATION OF NORFOLK COUNTY – JOB POSTING # OPSEU
13.22

Position: Primary Care Paramedic (up to 10 positions)

Status: Permanent Part Time

Employee Group: OPSEU

Salary: \$38.747 - \$41.134 / hour

Division: Office of the Chief Administrative Officer

Department: Paramedic Services

Reports To: Commander, Paramedic Services

Location: Norfolk County

Posting Period: July 29, 2022 – August 12, 2022



How to Apply:

Follow the link below for the application process:

<https://apply.workable.com/j/29EFE23436>

- Ensure the file extension for your resume document is .doc, .docx or .pdf
- If you are electing to include a cover letter, the cover letter and resume must be sent as 1 file.

Position Description:

To provide advanced emergency medical care and transportation for ill and injured patients to health care facilities by conducting patient assessments and evaluations, prioritizing and providing patient care in accordance with basic and advanced life support program standards, guidelines, methods, techniques and Base Hospital protocols throughout Norfolk County.

Knowledge and Skill:

- Successful completion of a diploma in Emergency Care/Paramedicine from a Community College in Ontario **OR** a letter from a college indicating expected graduation prior to October 2022.
- A-EMCA certified or registered to write current year A-EMCA.

- Have a valid CPR certificate (BLS or HCP).
- Possess and maintain all qualifications as specified under the Ambulance Act and Ontario Regulation 257 requirements for employment.
- Ability to exert heavy physical effort required to treat and move patients, deliver medical equipment or sort inventory at station and in ambulance.
- Must possess and maintain a valid Class “F” Ontario Driver’s Licence.
- Must be flexible to work days, evenings and/or weekends.

Must Have:

- Demonstrated ability to effectively communicate, both orally and in writing.
- The ability to exercise sound judgment in emergency situations.
- Courteous and effective skills in dealing with the public.
- All candidates are required to complete and successfully pass an approved physical evaluation prior to employment (OPPAT or PAE) within 9 months. Please note, Norfolk County will have access to evaluation results once completed, applicants are not required to provide this documentation.
- Must complete a vulnerable sector police reference check (when requested, not required with application).
- Must complete immunization information (form will be provided).

The Corporation of Norfolk County is an equal opportunity employer. Accessibility accommodations are available for all parts of the recruitment process. Applicants need to make their needs known in advance.

Successful applicants are required to provide the Employer with a current Criminal Record Check, including a Vulnerable Sector where required and verification of education.

Thank you for your interest in this position. Only those invited to the written exam will be contacted.

Dear Candidate,

We are pleased that you are entering the PCP recruitment process with Norfolk County Paramedic Services. The recruitment package provides the documentation required by NCPS in addition to the respective deadlines. Incomplete applications will not be considered.

	Deadline
Class F driver's license	August 15, 2022
College PCP diploma or letter from a college indicating expected graduation prior to Aug 2022	August 15, 2022
Current valid CPR certificate	August 15, 2022
Successful OPPAT or PAE (within last 9 months)	September 9, 2022
References	August 31, 2022
Immunizations (incl. COVID-19, Flu)	August 31, 2022
Communicable disease declaration	August 31, 2022
Criminal Reference Check (with vulnerable sector screening)	Will advise once applicants have successfully moved through the recruitment process

Please find the dates scheduled for each step in the recruitment process below.

Please be advised that successful candidates will be notified and assigned to the date(s) at each step of the recruitment process. You will **only** be notified if you are successful in moving forward in the process. Any required documentation will be sent to the successful candidates upon notification of moving to the next step. **Dates and locations are subject to change.**

Written Exam – August 15, 2022 at 19:00

Interviews – August 19, 2022

Scenarios – September 1, 2022 and September 2, 2022

Base Hospital Testing – One of the following will be selected: October 11, 12, 13, 14, or 17

Orientation – To be determined