

The City of Kawartha Lakes invites applicants to join our team as a **Superintendent, Paramedic Service!** When you come to work for the City of Kawartha Lakes, you are joining a community of municipal workers who take pride in knowing that every day they are having a positive impact in the community. Our mission is to deliver the highest standards of municipal services while creating a healthy and sustainable future for all residents and businesses. Our work supports our values of Accountability, Respect, and Teamwork. We are an equal opportunity employer which values equity, diversity, and inclusion in the workplace. We foster a safe and creative work environment, where training and skill development are prioritized, with opportunities and support for career advancement. As a team member at the City of Kawartha Lakes, you may be entitled to the following: OMERS pension, education reimbursement, and other programs that foster innovation, leadership, and career advancement.

This permanent part-time **Superintendent, Paramedic Service** position provides general day-to-day leadership, oversight and support to Paramedics to ensure regulatory and service responsibilities are delivered as appropriate; acts as the Paramedic Service lead with regard to in-coming communications, while carrying out various day to day administrative tasks; and assists the management team with operating and professional standards tasks. This position also provides coverage to address operational requirements and is able to provide a minimum availability of 10 shifts per month, including two weekends. Must be available to provide “on call” coverage 24 hours per day, 7 days per week, on an as needed basis. **Starting wage** is \$45.49 - \$53.22 per hour (2022).

Essential Duties: This position is responsible for receiving and responding to in-coming Shift Superintendent communications from employees, ambulance dispatch, base hospital, police, fire and other health and professional allied agencies; ensures that various crew reports are completed, delivered, gathered, reviewed and logged; conduct base/post visits and ensure that equipment and supplies are received and delivered to base locations; provide day-to-day supervision and leadership in a manner that encourages clinical excellence. The successful incumbent will handle various special projects and tasks, such as development of community education programs and public relations. You will be working independently and in concert with management, employees, allied and health professionals, and the general public.

Requirements and Qualifications: You will be a motivated self-starter with a post-secondary degree in Paramedicine, Health Sciences or a related field. You will have a minimum of 4 years related experience including supervisory and/or leadership experience, and significant experience in the provincial ambulance system, gained by working as a Paramedic or an Advanced Care Paramedic, which must include EMCA or AEMCA certification. You will have Defibrillation and System Relief Certification, and be willing to obtain Autonomous I.V. certification within a reasonable timeframe. Knowledge of legislation including the Ambulance Act, Highway Traffic Act, Occupational Health & Safety Act, Ministry of Health policies, procedures, guidelines and specifications, etc. is required. You will possess strong interpersonal and communication skills, demonstrated problem solving and decision making skills, along with interest, aptitude, and demonstrated ability in specialized Paramedic project work. You will possess and maintain a valid Ontario Class “F” Driver’s Licence and will travel throughout the City of Kawartha Lakes to attend meetings and various work locations as required.

Interested in joining our team!? Please visit and apply by January 2nd, 2023:

<https://tre.tbe.taleo.net/tre01/ats/careers/v2/viewRequisition?org=CITYOFKA&cws=37&rid=1766>