

# EMPLOYMENT OPPORTUNITY



**County of**  
**Renfrew**  
Department of Emergency Services



*Experience Our History, Share Our Future!*

## DEPUTY CHIEF (OPERATIONS)

Full-Time Permanent

Location: **Pembroke, Ontario**

Reporting to the Director of Emergency Services/Chief Paramedic Services, the Deputy Chief Operations is responsible to develop, implement and maintain an effective infrastructure included but not limited to policies, procedures, guidelines, standards, plans and systems requirements to deliver accountable services and support to the Paramedic Service through field paramedic responses and supportive community based activities.

Responsible for the development and implementation of an effective and efficient deployment and scheduling model including the application of the terms and conditions of a collective agreement, corporate policies and the standard operating procedures of the department. Upholds all legislative standards, regulations and acts related to the provision of Paramedic Service in the best interest of the corporation and the public.

### Qualifications:

- Degree in healthcare, business administration, organizational leadership or equivalent education and experience.
- Eligible, within one month of hire, for certification at the minimum as Advanced Care Paramedic in the Province of Ontario.
- Minimum of five years related experience in the management of paramedic operations, or equivalent; with extensive experience with methodologies utilized in performance based emergency response systems.
- Knowledge of Paramedic operations including scheduling, staff relations, staff development, training, reporting, disaster response, dispatch, technology and information management and based hospital systems, policies and procedures.
- Knowledge of annual budgeting, and regular monitoring of financial reports.
- Must have strong management and supervisory abilities as well as leadership, policy development and implementation abilities.
- Excellent computing skills in a variety of software applications relevant to the paramedic service operation.
- Excellent oral, written and interpersonal communication skills to interact with government agencies, elected officials and the community.
- Access to efficient reliable transportation and a valid unrestricted Class F drivers' license.

**Compensation: \$59.21 - \$66.65 per hour, plus comprehensive benefits**

*Anticipated start date for this position is April 3, 2023*

**Please send your resume, stating Competition #23- 01 by 4:00 p.m., January 20, 2023 to:**

**Human Resources, County of Renfrew**

**9 International Drive, Pembroke, ON K8A 6W5**

**EMAIL: [hrinfo@countyofrenfrew.on.ca](mailto:hrinfo@countyofrenfrew.on.ca) (in MS Word or pdf format)**

***Thank you for your interest, however, only applicants considered for an interview will be contacted. Accessibility accommodations are available for all parts of the selection process. Applicants must make their needs known in advance.***

***Information collected will be handled in accordance with the Municipal Freedom of Information and Protection of Privacy Act.***