



**WEST PARRY SOUND HEALTH CENTRE**  
**AUGUST 20, 2025**  
**JOB POSTING: NON-UNION 2025-256**  
**PARRY SOUND EMS**  
**SUPERINTENDENT – OPERATIONS (EMS SUPERVISOR)**

**Regular Full-Time Position**

Located on the coast of **beautiful Georgian Bay**, our facility offers the best that both nature and technology can offer. We work in one of Canada's most modern health care facilities and live in one of Canada's top outdoor adventure destinations. You can get from desk to dock in 10 minutes!

Being a member of the WPSHC team means you work with a leadership team that is collaborative and approachable. WPSHC team members are passionate and dedicated to delivering high-quality patient and family-centered care. Our team approach offers employees the opportunity to use their complete skill set in a modern environment.

Parry Sound District Paramedic Service provides high-quality, compassionate prehospital care to communities across the District of Parry Sound. Our dedicated team of paramedics delivers 24/7 emergency medical services, community paramedicine, and patient transfers, ensuring timely and effective response in both urban and remote settings.

We are currently looking for a Superintendent – Operations (EMS Supervisor) to join our interdisciplinary team of skilled professionals. Reporting to the Manager of Emergency Medical Services, the incumbent will work as a member of the management team. This role will provide leadership, direction, and expertise to the EMS Department and all program activities.

The hours of work include all shifts and weekends, and being on-call as required on a rotational basis acting as duty officer.

**Responsibilities**

- When appropriate perform duties as a First Responder, EMS Duty Officer role, EMS Designated Officer function regarding communicable disease including infection prevention and control, Quality Assurance (maintaining data collection, evaluating, monitoring, planning and recommending alternative processes for operations, reviewing patient care documentation)
- Training and Education (assisting in the delivery of mandatory EMS training, and acting as a resource for internal and external groups and agencies such as the Ministry of Health or Regional Base Hospital);
- Management Duties (assuming Incident Command as required, ensuring compliance to collective agreements, monitoring budgets and expenditures, scheduling, maintenance, and participating in performance reviews);
- Community Engagement (participating in EMS Community Paramedicine Program, public relations programs with the public, government agencies, community partners and outside agencies, and participating in community disaster planning).

**Basic Requirements**

- A current certificate as an Advanced Emergency Medical Care Assistant;
- Requirements and qualifications as prescribed in the Ontario Ambulance Act;
- Valid Class F driver's license;
- Training and experience in a unionized environment preferred;
- Proficiency with personal computers, familiarity with word processing programs and associated software;
- Familiar with all applicable legislation and regulations, including but not limited to the Ambulance Act and OHS Act;
- Experience in training and instructing adults;
- Knowledge of Emergency Response Procedures;
- Skill in writing concise, logical, grammatically correct correspondence and reports;
- Excellent oral communication skills including the ability to speak using appropriate vocabulary and grammar, the ability to discuss a variety of job-related topics, and the ability to speak and interact with persons of diverse backgrounds;
- Skill in supervising staff including the ability to delegate responsibilities, organize objectives, and evaluate subordinates' effectiveness with safety as a priority for employees, patients, and clients;
- Demonstrated experience in critical decision making;
- Leadership style that facilitates and promotes team work;
- Ability to work in a manner that exemplifies the core values of the West Parry Sound Health Centre: *Compassion, Accountability, Rights and Responsibilities, Excellence, and Safety.*

**Compensation & Benefits**

- + Starting salary of \$112,433
- + 4 weeks of vacation
- + Comprehensive Group Health & Dental Benefits

- + Healthcare of Ontario Pension Plan (HOOPP)
- + Employee & Family Assistance Program (EFAP)
- + Wellness Program

### **Qualified Applicants**

Please submit a resume with a cover letter by **September 17, 2025** quoting **NU 2025-256** to:

**West Parry Sound Health Centre**  
Human Resources Department  
6 Albert St., Parry Sound, ON, P2A 3A4  
Fax: (705) 773-4036  
Email: [humanresources@wpshc.com](mailto:humanresources@wpshc.com)

*West Parry Sound Health Centre is committed to providing accommodations throughout the recruitment and selection process to applicants with disabilities to ensure equal participation. If selected to participate in the recruitment and selection process, please inform Human Resources of the nature of any accommodation(s) that you may require in respect of any materials or processes.*

*We thank all applicants who apply, but advise only those to be interviewed will be contacted.  
Personal information submitted will be used for the purposes of this competition only. Please be advised the WPSHC property is smoke-free.*

